



Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 15-01-2018 to 31-01-2018 to Mr. Sharif Md. Shahabuddin, Deputy Director, Media Division, BOU to visit Malayasia for his Personal purpose. He will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Signature)
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Sheikh Razaul Islam
Deputy Director (Personnel)
+8801911938191

(Signature)
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Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Mr. Sharif Md. Shahabuddin, Deputy Director, Media Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Media Division, BOU.
11. Director, Finance and Accounts Division, BOU.
12. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, High Commission of Malayasia, House # 19, Road # 6, Baridhara, Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. BOU Website Address: <http://www.bou.edu.bd>
18. Personal file.

(Signature)