



## Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh leave from 29-09-2016 to 15-10-2016 to Setara Begum, Assistant Director, Administration Division, BOU to visit United Kingdom for her family purpose. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003, 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
08.09.2016

**Sheikh Razaul Islam**

Deputy Director (Personnel)

-8801911938191

### Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Setara Begum, Assistant Director, Administration Division, BOU.
3. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
7. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. Director, Finance and Accounts Division, BOU.
9. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
10. Personal Secretary, Office of the Vice-Chancellor, BOU.
11. Visa Officer, British High Commission, United Nations Road, Baridhara, Dhaka # 1212.
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
13. PA to Registrar, BOU.
14. BOU Website Address: <http://www.bou.edu.bd>
15. Personal file.

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/ডিরেক্টর	
তারিখ: 08/09/16	
স্মারক: 29/6/16	
অন্যান্য তথ্য: [Blank]	
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