



N0: BOU/Admn-1(34)/94/ ৭৮৪৭

Date : 15-11-2016

## Office Order

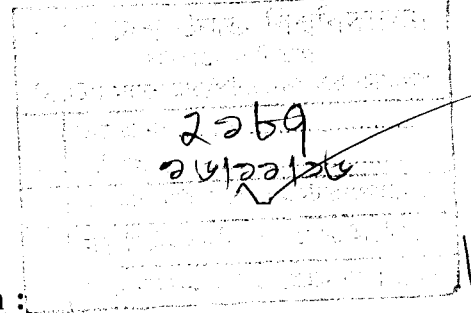
This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave and kindly given permission to Dr. Salma Ainy, Associate Professor (English), School of Social Sciences, Humanities and Languages, BOU to visit **Egypt and U.A.E** from 20 November, 2016 to 26 November, 2016. She herself will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.

*Md. Aminul Haque*  
15/11/2016

**Md. Aminul Haque**

Deputy Director (Personnel-1)



### Copy forwarded for information & necessary action :

1. Dr. Salma Ainy, Associate Professor, School of Social Science, Humanities and Language, BOU.
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
8. Director, General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
9. Dean, School of Social Science, Humanities and Language, BOU.
10. Director, Finance and Accounts Division, BOU.
11. Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, Embassy of Egypt, Road 90 / House 9, Gulshan 2, Dhaka 1212.
13. Visa Officer, Embassy of the United Arab Emirates, 191 Gulshan North Avenue, Dhaka 1212, Bangladesh
14. Immigration Officer, Hazrat Shahjalal International Airport Dhaka, Bangladesh.
15. Ps to VC (for VC's kind information), VC's office, BOU, Gazipur.
16. Asst. Director to Pro-VC (for Pro-VC's kind information), Pro-VC's office, BOU, Gazipur.
17. Personal File.

ADMN-13(GO)