



N0: BOU/Admn-1(52)/96/2<sup>nd</sup> part/ ৭৪৭৭

Date : 30 -11-2017

## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 22-12-2017 to 23-12-2017, winter vacation 24-12-2017 to 28-12-2017, recreation leave 29-12-2017 to 12-01-2018 and kindly given permission to Sabina Yeasmin, Associate Professor and Dean, Open School, BOU to visit Thailand from 22-12-2017 to 12-01-2018. She will bear all the expenses for the said visit and as such the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.

Registrar

Bangladesh Open University

*Al-Han*  
30/11/17

*Revised*  
*30-11-17*

### Copy forwarded for information & necessary action :

1. Sabina Yeasmin, Associate Professor and Dean, Open School, BOU.
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
8. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
9. Treasurer, BOU.
10. Director, Finance and Accounts Division, BOU.
- ✓ 11. Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, Royal Thai Embassy, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport Dhaka/Benapole, Jessore Bangladesh.
14. Ps to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Asst. Director to Pro-VC (for Pro-VC's kind information), Pro-VC's office, BOU, Gazipur.
16. Personal File.

ADMN-13(GO)

*Revised*

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
বকশিউর	
সিস্টেম ম্যানেজার/পরিচালক এন.এ.এ.সি	
ডায়েরী নং	৩৭৮০
তারিখঃ	৩০/১১/১৭
সিস্টেম এনালিস্ট/সিস্টেম ম্যানেজার	
সিস্টেম এনালিস্ট/সিস্টেম ম্যানেজার	
সিস্টেম এনালিস্ট/সিস্টেম ম্যানেজার	

*Revised*  
*30-11-17*