



No.Bou/Admin-2(296)/2002/1249

Date: 22-03-2017

Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from **03-04-2017 to 08-04-2017** to Mr. S. M. Rezaul Islam, Executive Engineer (Civil), Engineering & Estate Division of BOU to visit Vietnam for his personal purpose. He will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144 (500) dated 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

Muhammad Abdus Salam
22.03.2017

(Muhammad Abdus Salam)

Assistant Director (Personnel)

01918-130201

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Mr. S. M. Rezaul Islam, Executive Engineer (Civil), Engineering & Estate Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Banglanagor, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. DG, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. University Engineer, Engineering & Estate Division, BOU.
11. System Manager/Director, Computer Division, BOU. (Please take necessary action to upload the Office Order on BOU website.)
12. Director, Finance and Accounts Division, BOU.
13. Personal Secretary, Office of Vice-Chancellor, BOU.
14. Visa Officer, Vietnam Embassy, Vintage Building, Plot # 07, Road # 104, Gulshan-2, Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. Personal file.