



BOU/Admin-2(141)/97/ (OU)

Date : 08 -03-2017

## Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 01-05-2017 to 08-05-2017 to Sams Jerin Nipa, Assistant Director, Student Support Services Division, BOU to visit India, Nepal and Bhutan as a Pilgrim. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard. She will be accompanied by her husband Mr. Ahmed Selim.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

08.03.2017

**Sheikh Razaul Islam**

Deputy Director (Personnel)

8801911938191

### Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Sams Jerin Nipa, Assistant Director, Student Support Services Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Student Support Services Division, BOU.
11. Director, Finance and Accounts Division, BOU.
12. System Manager/Director, Computer Division, BOU ( Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, High Commission of India, House-02, Road-142, Gulshan-01, Dhaka.
15. Visa Officer, Embassy of the Nepal, United Nations Road, Road No. 2, Baridhara Diplomatic Enclave, Dhaka-1212.
16. Visa Officer, Royal Bhutan Embassy, House No. 12, Road No. 107, Gulshan, Dhaka-1212.
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Dorshona/Benapole Check-Post, Chuadanga/Jessore, Bangladesh.
18. PA to Registrar, BOU.
19. BOU Website Address: <http://www.bou.edu.bd>
20. Personal file.

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