



BOU/Admin-2(141)/97/ 31 38

Date : 02-08-2017

Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 28-07-2017 to 15-09-2017 to Sams Jerin Nipa, Assistant Director, Student Support Services Division, BOU to perform Hajj in Kingdom of Saudi Arabia (KSA). She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard. She will be accompanied by her husband Mr. Ahmed Selim.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

2. The Office order no.BOU/Admin-2(141)/97/2949; Dated: 20-07-2017 has been cancelled.

Sheikh Razaul Islam
02.08.2017

Sheikh Razaul Islam

Deputy Director (Personnel)

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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
স্টাফ ইউনিটের নিয়ন্ত্রণ	
সি.এস.ডি.সি.সি./পরিচালক প্রশাসন	
তারিখ	০২/০৮/১৭
সি.এস.ডি.সি.সি.সি./পরিচালক প্রশাসন	
সহ সিস্টেম ম্যানেজার/সিস্টেম এনালিস্ট	
প্রশাসনিক কর্মকর্তা	(AMS)

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Sams Jerin Nipa, Assistant Director, Student Support Services Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagor, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigraton & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Student Support Services Division, BOU.
11. Director, Finance and Accounts Division, BOU.
12. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NE) L, Road # 83, Gulshan,Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. BOU Web site Address: <http://www.bou.edu.bd>
18. Personal file.

Diboy

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