



BOU/Admin-2(174)/99৩২৫

Date : 13-08-2017

## Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 18-08-2017 to 26-08-2017 to Mr. Md. Masum Billah, System Analyst, Computer Division, BOU to visit Thailand for his Personal purpose. He will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard. He will be accompanied by his wife Sharmin Sultana.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

*(Signature)*  
13.08.2017

**Sheikh Razaul Islam**

Deputy Director (Personnel)

+8801911938191

### Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Mr. Md. Masum Billah, System Analyst, Computer Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagor, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. System Manager/Director, Computer Division, BOU.
11. Director, Finance and Accounts Division, BOU.
12. System Manager/Director, Computer Division, BOU ( Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, The Royal Thai Embassy 18 & 20 Madani Avenue, Baridhara, Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. BOU Website Address: <http://www.bou.edu.bd>
18. Personal file.

*(Signature)*