বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
BANGLADESH OPEN UNIVERSITY

BOU/Admin-2(448)/2011/ 3802 Date : 25-09-2017

Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh recreation leave from 16-10-2017 to 26-10-2017 to Shayok Lohani, Administrative Officer, Dhaka Regional Centre, BOU to visit Yunnan Open University in China for study tour. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

25.09.2017.

Sheikh Razaul Islam
Deputy Director (Personnel)
+8801911938191

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. **Shayok Lohani, Administrative Officer, Dhaka Regional Centre, BOU.**
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. System Manager/Director, Computer Division, BOU **(Please take necessary action to upload the Office Order on BOU Website).**
11. Director, Student Support Services Division, BOU.
12. Director, Finance and Accounts Division, BOU.
13. Regional Director, Dhaka Regional Centre, BOU.
14. Personal Secretary-2, Office of the Vice-Chancellor, BOU.
15. Visa Officer, Embassy of the People's Republic of China, Plot # 2 & 4, Embassy Road, Block # 1, Baridhara, Bangladesh.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
17. BOU Web site Address: http://www.bou.edu.bd
18. Personal file.