



BOU/Admin-2(697)/13/ 3810

Date : 25-09-2017

Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 16-10-2017 to 26-10-2017 to Nushrat Jahan, Section Officer, Dhaka Regional Centre, BOU to visit Yunnan Open University in China for study tour. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Signature)
25/09/2017

Sheikh Razaul Islam

Deputy Director (Personnel)

+8801911938191

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যক্রম	
ক্রমিক নং	৬৩৭২/০
তারিখ	২৫/০৯/১৭
সি.ও. এর কার্যক্রম/পরিচালক/অতিরিক্ত	
সি.ও. এর কার্যক্রম/পরিচালক/অতিরিক্ত	
প্রোগ্রামার/অতিরিক্ত/অতিরিক্ত (D/As)	

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. **Nushrat Jahan, Section Officer, Dhaka Regional Centre, BOU.**
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. System Manager/Director, Computer Division, BOU (**Please take necessary action to upload the Office Order on BOU Website**).
11. Director, Student Support Services Division, BOU.
12. Director, Finance and Accounts Division, BOU.
13. Regional Director, Dhaka Regional Centre, BOU.
14. Personal Secretary-2, Office of the Vice-Chancellor, BOU.
15. Visa Officer, Embassy of the People's Republic of China, Plot # 2 & 4, Embassy Road, Block # 1, Baridhara, Bangladesh.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
17. BOU Web site Address: <http://www.bou.edu.bd>
18. Personal file.