



No: BOU/Admn-3(491)/11/ ২২৬৪

Date: 16-07-2017

Office Order

This is to notify that the Vice Chancellor of Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh recreation leave from 10-08-2017 to 24-08-2017 to **Sree. Shapan Datta**, Store keeper, Engineering and estate Division, BOU to visit Thailand for his Personal purpose. He will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144 (500) dt 19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

Md. Abdullah-al-kafi

Deputy Director (General administration)
& (In-charge Personnel-2)

Copy forwarded for information & necessary action :

1. Sree Shapan Datta, Store Keeper, Engineering and estate Division, BOU.
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance and Accounts Division, BOU, Gazipur.
11. Visa Officer, The Royal Thai Embassy 18 & 20 Madani Avenue, Baridhara, Dhaka-1212.
12. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website)
13. Immigration Officer, Hazrat Shah Jalal International Air-port.
14. University Engineer, Engineering and estate Division, BOU.
15. PS to VC (for VC's kind information), VC's office, BOU, Gazipur.
16. PA to Registrar, BOU.
17. BOU Website Address: <http://www.bou.edu.bd>
18. Personal File/ Office Copy.