



BOU/Admin-2(403)/10/1474

Date : 09-04-2017

Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 25-04-2017 to 18-05-2017 to Mr. Muhammad Al Amin, Administrative Officer (Personnel), Administration Division BOU to visit India as a Pilgrim. He will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

Muhammad 09.04.2017

Muhammad Abdus Salam

Assistant Director (Personnel)

+8801918130201

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Mr. Muhammad Al Amin, Administrative Officer (Personnel), Administration Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagor, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
11. Director, Finance and Accounts Division, BOU.
12. Personal Secretary, Office of the Vice-Chancellor, BOU.
13. Visa Officer, High Commission of India, House-02, Road-142, Gulshan-01, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka//Sona Masjid, Chapai Nawabgonj/Dorshona/Benapole/ Mahdipur Check-Post, Chuadanga/Jessore, Bangladesh.
15. PA to Registrar, BOU.
16. BOU Website Address: <http://www.bou.edu.bd>
17. Personal file.

Parbati

Head Office: Gazipur-1705, Bangladesh, Phone: PABX 88 02 9291101-4, Fax: 88 02 9291122, E-mail: info@bou.edu.bd

City Office: Dhaka Regional Resource Centre, Holding no. 4/Ka College Area, Govt. Lab. High School Road, Dhanmondi, Dhaka-1205, Bangladesh

Phone: 88 02 8615221, 8612676, Fax: 88 02 8615750, Website: www.bou.edu.bd