



BOU/Admin-2(464)/11/ 5224

Date: 31-12-2017

## Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earn leave from 15-01-2018 to 21-01-2018 to Sharmin Akter, Deputy Director, Dhaka Regional Centre, BOU to visit in Singapore for her medical treatment. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard. She will be accompanied by her husband Mr. Molla Nazrul Islam.

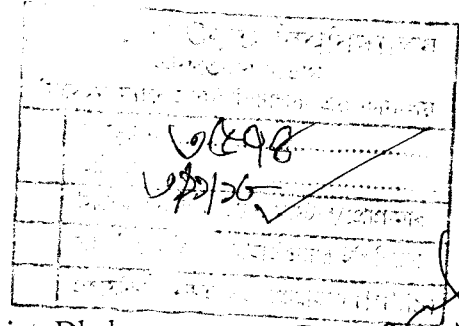
This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Signature)  
31.12.2017

**Sheikh Razaul Islam**

Deputy Director (Personnel)

+8801911938191



### Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. **Sharmin Akter, Deputy Director, Dhaka Regional Centre, BOU.**
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. System Manager/Director, Computer Division, BOU (**Please take necessary action to upload the Office Order on BOU Website**).
11. Director, Student Support Services Division, BOU.
12. Director, Finance and Accounts Division, BOU.
13. Regional Director, Dhaka Regional Centre, BOU.
14. Personal Secretary-2, Office of the Vice-Chancellor, BOU.
15. Visa Officer, Consulate of the Republic of Singapore, Ventura Avenue (5th floor), CWN (C) – 8/B Gulshan Avenue, Bir Uttam Mir Shawkat Sharak, Dhaka 1212, Bangladesh.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
17. BOU Web site Address: <http://www.bou.edu.bd>
18. Personal file.

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City Office: Dhaka Regional Resource Centre, Holding no. 4/Ka College Area, Govt. Lab. High School Road, Dhanmondi, Dhaka-1205, Bangladesh

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